
Baron H. Jones, Principal

Dear Parents/Guardians and Student:

On behalf of the Penn Manor High School faculty and staff, welcome to the 2020-2021 school year! I hope all of you had a wonderful and relaxing summer break. We are still experiencing unprecedented events and due to that fact, we are altering our summer communication process. We want to keep all students and families up to date with the information as plans are finalized for the beginning of the school year.

The high school website will be the main depository for all of the beginning of school information. You can reach the website directly at <http://blogs.pennmanor.net/highschool> or access the link from the district website at www.pennmanor.net. On the high school website, the menu titled "Back to School Information" will hold all of the pertinent beginning of school updates. We will send out alerts via email, Google Classroom, and Sapphire when we have added additional information. At PMHS, we believe it is imperative that the school and community work together to ensure that our students have a productive and enjoyable experience. Please contact us, via phone or email, whenever questions or concerns arise.

Below I will include some key information. Unfortunately, this letter will not include all of the information that you will need for the start of school. As I stated previously, the start of school is complicated due to factors influenced by the pandemic and the high school construction project. We will do our best to update the website as we finalize our plans.

- **Student schedules** have been posted to the Sapphire Portal this week. Students and parents may log in using their account information from last school year. If you do not have an account or are in need of assistance with your account, please visit the Penn Manor School District's website www.pennmanor.net for more information under the PARENTS tab. Parents are strongly encouraged to create a private login that is separate from their student's account.
 - Our counselors work a limited schedule during the summer. However, they have been working hard to resolve schedule change requests that have been received. If you contacted a counselor requesting a schedule change but have not heard back, you will be contacted before the beginning of school. Please be patient.
 - If a mistake has been made to your schedule on our part, please contact your counselor immediately. You may contact the counseling office at 872-9520, ext. 1820 or email your counselor directly. When calling, please inform the secretary that you are calling with an error on your 2020-2021 schedule.
 - At this point in the scheduling process, the only changes that may be made are for educational reasons. This includes changing a level of class to a more challenging class or a change in your course selection based on a career decision.

- **New Student Orientation** will be adapted to a virtual format. We will be unable to provide physical tours of the building before the first day of school. We plan to publish the video the week of August 17th.
- **Back to School Night** will also be adapted to follow the state health and safety guidelines. We will send out additional information when we have finalized our plans.
- **Parking Pass Information** is posted to the high school website.
- **New Building Schedule/No Homeroom**- Due to following the safety/health guidelines, we have changed the building schedule to accommodate a fourth student lunch. Due to this change, we will not have homeroom at the beginning of the school year.

Sincerely,

A handwritten signature in black ink, appearing to read "Baron H. Jones". The signature is fluid and cursive, with the first name "Baron" being the most prominent.

Baron H. Jones
PMHS Principal